

MHHS SIT Advisory Group (SITAG) Headline Report

Issue date: 30/01/2025

Meeting number	SITAG 012	Venue	Virtual – MS Teams
Date and time	29 January 2025 10:00-12:00	Classification	Public

Actions

Area	Action Ref	Action	Owner	Due Date
Settlement Testing TIMEOUT Proposal	SITAG12-01	Programme to liaise with the BSC to gain further clarity on whether the SIT settlement tests not completed at the TIMEOUT were required for qualification.	Programme (Stuart Scott)	19/02/2025

Decisions

Area	Decision Ref	Description	Rationale
Minutes and Actions	SITAG-DEC47	The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved headline report of the SITAG meeting held 18 December 2025 with no amendments.	The Programme invited objections to the approval of the document, to which none were received.
Settlement Testing Extension Proposal	SITAG-DEC48	The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO) approved the Settlement Testing TIMEOUT Proposal.	The Chair invited objections to the approval of the Settlement Testing TIMEOUT Proposal, to which none were received.
SIT Operational Readiness Report	SITAG-DEC49	The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO) approved the Service Management (Theme 3 B1) SI Overarching SIT OPS Readiness Report v0.7.	The Programme invited objections to the approval of the document, to which none were received.
SIT Functional Rationalisation	SITAG-DEC50	The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO) approved the SIT Functional Rationalisation approach.	The Programme invited objections to the approval of the approach for tests to be descope from SIT Functional, to which none were received.

Upcoming SITAG/SITWG	SITAG-DEC51	<p>The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO) approved the creation of the following milestone activities to support testing activity.</p> <ul style="list-style-type: none"> • eSITAG approval of SIT Non-Functional Theme 1 Overarching Test Readiness Report (T3-TE-0190) end date = 28/02/2025 • eSITAG approval of SIT Non-Functional Overarching Test Readiness Report Theme 2 & 3 (T3-TE-0191) end date = 28/03/2025 • SITAG approval of SIT Operational Theme 3 (Batch 1) Test Readiness Report (T3-TE-0192) end date = 29/01/2025 • eSITAG approval of SIT Operational Theme 1, 2 and 3 (Batch 2) Overarching Test Readiness Report (T3-TE-0193) end date = 19/03/2025 	<p>The Programme invited objections to the establishment of the milestones, to which none were received.</p>
	SITAG-DEC52	<p>The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO) approved the date change for the following milestone activities to support regression testing activity.</p> <ul style="list-style-type: none"> • SIT Regression Testing Approach and Plan Approval (T3-TE-0123) end date = 28/02/25 • SIT Regression Approval (T3-TE-0122) end date = 16/04/25 	<p>The Programme invited objections to the date changes of milestones related to regression testing, to which none were received.</p>

Key Discussion Items

Area	Discussion
Minutes and Actions	<p>DECISION: The headline report of the previous meeting was approved with no amendments (SITAG-DEC47 – recording timestamp 00:02:54).</p> <p>Programme confirmed that all ongoing actions from the last SITAG have been closed.</p> <p>RECCo Representative raised a question about action SITAG10-03, expressing uncertainty about a risk to migration testing. They suggested that additional migration tests might be needed for either the existing solution or any new solution agreed upon for the PPIR process.</p> <p>Programme responded by saying that an impact assessment would be done, and any additional testing required should be included in the PPIR response. Programme emphasised that if further testing is needed, it should be described in the PPIR response, even though it is not currently in the scope of SIT.</p>

<p>Settlement Testing TIMEOUT Proposal</p>	<p>Programme began by recapping the decisions made in the December SITAG meeting, which included extending assessment testing for seven weeks until 21 February 2025 delaying the start of SIT non-functional and SIT operational testing. The programme proposed a TIMEOUT in case all test cases were not completed, stating that the intent and relevant standards would still be met. They received a joint statement from the code bodies confirming that the functional and migration scope provided is needed for qualification and has no impact. Participants were allowed to manage their own risk profiles, with two cohorts requesting additional test cases.</p> <p>RECCo Representative raised a question about the statement from the code bodies, seeking clarification on whether the SIT settlement tests not completed at the TIMEOUT were required for qualification. Programme clarified that any outstanding tests would be covered in SIT A, ensuring no issue with coverage. RECCo Representative emphasised the need for a separate statement from the relevant code body to confirm the qualification requirements.</p> <p>Programme acknowledged the need for clarity and agreed to speak to the BSC for further clarification.</p> <p>ACTION: Programme to liaise with the BSC to gain further clarity on whether the SIT settlement tests not completed at the TIMEOUT were required for qualification (SITAG12-01).</p> <p>DECISION: The Chair, acting with delegated authority of the MHHS SRO approved the Settlement Testing TIMEOUT Proposal (SITAG-DEC48 – recording timestamp 00:17:23).</p>
<p>SIT Operational Readiness Report</p>	<p>Programme discussed the readiness and approval of SIT Operational Theme 3, Batch 1 for service management testing, highlighting resolved issues and key risks.</p> <p>DECISION: The Chair, acting with delegated authority of the MHHS SRO approved the Service Management (Theme 3 B1) SI Overarching SIT OPS Readiness Report v0.7 (SITAG-DEC49 – recording timestamp 00:26:56).</p>
<p>SIT Functional Rationalisation</p>	<p>Programme discussed the SIT Functional Rationalisation process, where the Programme identified and analysed sixty tests across SIT Functional and SIT Migration for potential overlaps, redundancies, and edge cases. After a thorough review, they proposed removing three duplicate tests from the scope.</p> <p>DECISION: The Chair, acting with delegated authority of the MHHS SRO approved SIT Functional Rationalisation (SITAG-DEC50 – recording timestamp 00:29:33).</p>
<p>SIT Test Progress Update</p>	<p>Programme provided an update on the SIT test progress, covering the latest completed Sprint 9 and the ongoing Sprint 10. Programme highlighted the need for greater cooperation between paired cohorts and mentioned that non-MVC cohorts are starting to catch up.</p> <p>Programme added that future updates will focus on remaining tests and burn-down charts and noted that 93% of requirements have been passed by at least one cohort, and migration tests are in a healthy state with 100% of unique SIT migration tests passed by two or more cohorts.</p> <p>RECCo Representative asked a question about the reverse migration tests on hold, seeking clarification on whether these tests had been passed previously but had defects found by a different cohort. Programme confirmed that the tests had been passed by a previous cohort and were now being closed for defects.</p> <p>Programme then discussed a change in approach, allowing participants to pull tests into sprints to maintain test velocity and focus on remaining tests that will close requirement gaps.</p>

	<p>Programme provided an update on settlement testing, emphasising the focus on completing mandatory tests and the potential transfer of remaining tests to SIT A.</p> <p>Small Supplier Representative asked why a risk mentioned in the FTIG slides was not reflected in the SITAG slides. Programme explained that the latest version of the slides included the risk and that it had been discussed in previous meetings.</p> <p>Programme added that the conversation at SITAG would focus on the number of set three tests passed and the potential transfer to SIT A.</p>
Regression Approach	<p>Programme provided an update on the regression test approach and plan, noting that timelines have changed slightly. The plan was issued for industry review on Monday 27 January 2025, and questions from participants have been addressed. The scope of regression tests will include all tests in the programme's backlog, assessed using a scoring system. Criteria will be published and reviewed in the February and March working groups, with updates provided in March. The settling normally test case will run in parallel with the change of supplier settlement tests in SIT A. A checkpoint will determine whether to delay regression testing based on outstanding critical tests. Both operational and non-functional tests will be assessed pragmatically. Non-MVC cohorts are required to conduct regression testing and will run tests in parallel with MVC cohorts after completing functional and migration tests. Key dates include industry review periods and working group meetings in February, March, and April.</p> <p>RECCo Representative requested that meetings, especially those in February, be scheduled as soon as possible due to February half term. Programme agreed to ensure meetings are in diaries.</p>
Test Scope Traceability Document	<p>Programme discussed the creation of a test scope traceability document, which arose from working groups and feedback sessions with participants. The document aims to address the need for efficiency and traceability in testing, especially given that progress in cycles one and two was below expectations. Several initiatives were undertaken, including rationalisation, SIT migration optimisation, and detailed RTTM gap analysis. These efforts identified tests that needed to be added or reduced in scope. The document will consolidate all these initiatives and ensure traceability from approval to any changes in scope. It will be reviewed by industry, SITWG, and SITAG, with an expected release next month.</p>
IPA Updates	<p>IPA provided an update on the programme's actions, noting that out of 180 total agreed actions, 148 are complete, 30 are in progress, and two are expired. Since the last update, 31 actions have been closed, and progress is being made on the remaining actions. The programme is also tracking recommendations around CR055, with 14 out of 23 actions completed. The eighth assurance period is ending, with key themes including progress through SIT functional, SIT migration, and readiness for non-functional and operational testing. Additional assurance activities include attending relevant meetings to understand challenges faced by participants. The IPA is planning for the ninth assurance period, with key dates to be shared in the next update.</p> <p>The Programme noted the IPA recommendation and set out the next steps. Now that SITAG have approved the SIT Ops Theme 3 Batch 1 Service Management Testing Readiness Report (T2-TE-0750) and the IPA have recommended that the milestone 'T3-TE-0121 SIT Operational Testing Start (Theme 3 - Batch 1)' should proceed as planned, the Programme expect to take that decision on Monday as T3-TE-0121 it is a Programme owned milestone/decision.</p>
Upcoming SITAG/SITWG	<p>Programme provided an overview of the plan for the next several months, highlighting the significant amount of testing still required, including non-functional, operational, and regression testing. The plan will be published on the collaboration base for anyone who wants to see it.</p> <p>Programme mentioned the scheduling of eSITAGs and eSITWGs, which are essential for supporting the compressed activity.</p>

	<p>DECISION: The Chair, acting with delegated authority of the MHHS SRO approved the creation of the following milestone activities to support testing activity.</p> <ul style="list-style-type: none"> • eSITAG approval of SIT Non-Functional Theme 1 Overarching Test Readiness Report (T3-TE-0190) end date = 28/02/2025 • eSITAG approval of SIT Non-Functional Overarching Test Readiness Report Theme 2 & 3 (T3-TE-0191) end date = 28/03/2025 • SITAG approval of SIT Operational Theme 3 (Batch 1) Test Readiness Report (T3-TE-0192) end date = 29/01/2025 • eSITAG approval of SIT Operational Theme 1, 2 and 3 (Batch 2) Overarching Test Readiness Report (T3-TE-0193) end date = 19/03/2025 <p>(SITAG-DEC51 – recording timestamp 01:05:00).</p> <p>DECISION: The Chair, acting with delegated authority of the MHHS SRO approved the date change for the following milestone activities to support regression testing activity.</p> <ul style="list-style-type: none"> • SIT Regression Testing Approach and Plan Approval (T3-TE-0123) end date = 28/02/25 • SIT Regression Approval (T3-TE-0122) end date = 16/04/25 <p>(SITAG-DEC52 – recording timestamp 01:06:21)</p>
<p>Programme Milestones related to SITAG</p>	<p>The Programme ran through Programme Milestones related to SITAG. No comments or questions were raised from SITAG members.</p>
<p>Top Programme Risks related to SITAG</p>	<p>The Programme introduced the top programme risks related to SITAG. No comments or questions were raised from SITAG members.</p>
<p>Summary and Next Steps</p>	<p>RECCo Representative raised a question about the outstanding tests related to DIP onboarding, offboarding, and migration tests. They inquired about the timeline for their approval and whether they are a dependency for the next phase of the project. Programme confirmed that while these tests are not a dependency for the start, they are for the end. Programme mentioned that there is a plan in place, and active discussions are ongoing.</p> <p>RECCo Representative also brought up potential testing for DIP IDs reassignment and file transfers in the event of a SoLR incident. Programme agreed that this should be included in the supplementary tests but noted that this would require a change in scope, which needs to be discussed in the working group and advisory group.</p> <p>Small Supplier Representative asked about the removal of certain tests that have already been passed by various cohorts. Programme confirmed that these tests have been pulled from circulation, but he will investigate further to ensure they are no longer in use.</p> <p>A representative from Avanade confirmed that the SoLR issue has been raised as a future change and is not currently in scope. Urgent discussions would be needed if it is required.</p> <p>The Secretariat confirmed the actions captured in the meeting.</p>

Date of next meeting: 19 February 2025

Attendees

Chair
Chris Welby

Industry Representatives

Graham Wood
James Murphy
Jonny Moore
Lijo Louis
Santosh Vasudevan
Shaun Brundrett
Stacey Buck
Terri Hamilton

MHHS

Adrian Ackroyd
Anne Robinson
Jason Brogden
Keith Clark
Kiran Raj
Roger Robar
Steve Evans
Stuart Scott

Other Attendees

Andy MacFaul
Ian Giles
Jenny Boothe
Mark Scott
Paul Daniels
Reece Harris
Renata Yussupova
Taylor Thorpe

MHHS SRO

Large Supplier Representative
Supplier Agent Representative
(Independent Supplier Agent)
RECCo Representative
Medium Supplier Representative
Elexon Representative
Small Supplier Representative
IDNO Representative
DNO Representative

MHHS Programme Manager
PMO Governance Support
Programme Industry SME
MHHS Programme Manager
SIT Functional Test Lead
Test Management Lead
Test Manager
MHHS Systems Integration -
Industry SME

Ofgem
Elexon (Helix)
Ofgem
Elexon (Helix)
Avanade
IPA
IPA
IPA

Apologies

Gavin Gallimore
Richard Marriot
Confirmed not filling seat
Confirmed not filling seat

DCC Representative
NGESO Representative
I&C Supplier Representative
Consumer Representative